

**TOWN OF BURGAW
BOARD OF COMMISSIONERS MEETING
BURGAW MUNICIPAL BUILDING
SEPTEMBER 11, 2018
4:00 PM**

AGENDA

- 1. Call to Order – Mayor Kenneth Cowan**
- 2. Invocation –Chaplain Nick Smith**
- 3. Pledge of Allegiance – All**
- 4. Approval of Agenda**
- 5. Approval of Consent Agenda**
 - A. Approval of the August 14, 2018 regular meeting minutes**
 - B. Resolution 2018-15 Adopting a Statement of Inconsistency of the Scotch Bonnet Solar, LLC Rezoning Request with the Burgaw 2030 Comprehensive Land Use Plan**

**Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

SPECIAL PRESENTATION & SPECIAL REQUEST

- 6. Life Saving Awards – *Jim Taylor, Fire Chief***
- 7. Blueberry Festival Request – *Olivia Dawson, Blueberry Festival Coordinator***

DEPARTMENTAL ITEMS

Finance – *Wendy Pope, Finance Officer*

- 8. Ordinance 2018-10 Amending the FY 18-19 budget to provide funding for incomplete purchases in prior Fiscal Year**
- 9. Ordinance 2018-11 Amending the FY 18-19 budget to recognize revenues received from Selective Insurance to cover repairs due to lightning strikes**

Parks and Recreation – *Zachary White, Parks and Recreation Coordinator*

- 10. Proposal of Part-time Recreation Leaders**
- 11. Christmas Parade Street Closures**

Planning – *Karen Dunn, Planning Administrator*

- 12. Resolution 2018-16 Requesting the NCDOT fund and install pedestrian head traffic signals at the intersection of US Hwy 117 Business (S. Walker Street) and Fremont Street**

13. **Resolution 2018-17 Support of the Town of Burgaw highway, pedestrian and multi-use infrastructure improvement projects to install pedestrian-activated rectangular rapid flashing beacons along the Osgood Canal Greenway at US Hwy 117 (Timberly Lane), NC Hwy 53 East (East Bridgers Street), and East Wilmington Street**

ITEMS FROM ATTORNEY – *Zachary Rivenbark, Town Attorney*

14. **To be announced**

ITEMS FROM MANAGER – *Joseph Pierce, Town Manager*

15. **Ordinance 2018-12 Amending FY 18-19 annual budget in the amount of \$34,000 from the fund balance line item 10-3900-00-900 to the Non-Departmental Reserve line item 10-6000-00-590.**
16. **Approval of the proposal for McKim & Creed to conduct and provide a Preliminary Engineering Report**
17. **Approval of the proposal for McKim & Creed to conduct and provide an Environmental Report**
18. **Other items to be announced if necessary**

ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS

19. **To be announced**

BREAK

20. **Break (5:30 or thereabout) - There will be a five minute break in order to allow citizens to sign-up for Public Forum and Public Hearings.**

PUBLIC FORUM

21. **Public Forum - The Public Forum is for non-public hearing items only. Speakers must sign in, step to the podium when recognized, state your name and residence address and limit remarks to three (3) minutes per speaker.**

PUBLIC HEARING – *Karen Dunn, Planning Administrator*

22. **Public Hearing – Consideration of an application for Conditional Use Permit for Planned Building Group to be located at Parcel ID: 3229-65-7085-0000.**

CLOSED SESSION – if applicable

ADJOURNMENT