



Town of Burgaw
Board of Commissioners Meeting
Burgaw Municipal Building, 109 North Walker Street, Burgaw NC
October 8, 2019 at 4:00 PM

AGENDA

1. **Call to Order – Mayor Kenneth Cowan**
2. **Invocation**
3. **Pledge of Allegiance – All**
4. **Approval of Agenda**
5. **Approval of Consent Agenda**
 - A. Approval of the September 10, 2019 regular meeting minutes
 - B. Approval of the September 10, 2019 closed session minutes
 - C. Approval of Ordinance 2019-19 Amending FY 19-20 budget to recognize funds received from the NC Blueberry Festival
 - D. Approval of Ordinance 2019-20 Amending FY 19-20 budget to recognize insurance proceeds from Enterprise Fleet Management

**Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

SPECIAL REQUESTS/PRESENTATIONS

6. Parks & Recreation Advisory Committee Updates

DEPARTMENTAL ITEMS

Parks & Recreation Department – Cody Suggs, Director

7. Parks & Recreation Advisory Committee Membership Discussion

ITEMS FROM ATTORNEY – Zachary Rivenbark, Town Attorney

8. To be announced

ITEMS FROM MANAGER – James Gantt, Town Manager

9. To be announced

ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS

10. To be announced

BREAK (5:30 or thereabout)

There will be a five minute break in order to allow citizens to sign up for Public Forum and Public Hearings.

PUBLIC FORUM

11. Public Forum - The Public Forum is for non-public hearing items only. Speakers must sign in, step to the podium when recognized, state your name and residence address and limit remarks to three (3) minutes per speaker.

PUBLIC HEARINGS – *Andrea Correll, Planning Director*

Public Hearing #1

12. Consideration of amending a conditional use permit case # 2018-05-15-3229-73-1647 for condition #3, “ Applicant shall pave the area to the right of the building to the dumpster and it will be used for off-street loading and unloading” and amending to a gravel lot to enable the storm water to be absorbed. The applicant petitioned the town for a conditional use permit for a “Restaurant, Full Service” use in the B-2 Highway Business zoning district to be located at 211 US Highway 117 South (PIN 3229-73-1647-0000) within the Town of Burgaw corporate limits.

Public Hearing #2

13. Consideration of an amendment to the official Town of Burgaw Zoning Map rezoning a 19.12 and 11.09 acre tracts located along Hwy 117 N across from Ed Cowan Road from RA to R-12 – CZ1. The proposed R12-CZ district would cover 30.21 acres and further identified as parcel ID numbers 3320-5-3383-0000 and 3320-50-6183-0000.
14. Resolution 2019-22 Adopting a statement regarding the consistency of the Premium Partners, LLC conditional rezoning request with the Burgaw 2030 Comprehensive Land Use Plan
15. Ordinance 2019-21 Approving an amendment to the Town of Burgaw Zoning Map rezoning 19.12 acre and 11.09 acre tracts parcel ID: 3320-50-3383-0000 and 3320-50-6183-0000 located on US Hwy 117 N and across Hwy 117 from Ed Cowan Road from RA to R-12-CZ-1.

Annexation Request

16. Clerk Certification – Petition for Voluntary Annexation received from WLS Properties, Inc.

Public Hearing #3

17. Consideration of voluntary annexation of property owned by WLS Properties, Inc. located adjacent to and east of US Hwy 117 at its intersection with Ed Cowan Road consisting of 30.21 acres, more or less, named tracts 1 and 2, further identified as parcel ID numbers 3320-50-3383-0000 and 3320-50-6183-0000.
18. Ordinance 2019-22 Approving the amendment of the Town of Burgaw Zoning Map to reflect the annexation of parcel ID numbers 3320-50-3383-0000 and 3320-50-6183-0000.

19. **CLOSED SESSION** – *if applicable*

20. **ADJOURNMENT**