



Town of Burgaw
Board of Commissioners Meeting
Burgaw Municipal Building, 109 North Walker Street, Burgaw NC
March 12, 2019 at 4:00 PM

AGENDA

1. **Call to Order – Mayor Kenneth Cowan**
2. **Invocation – Reverend Nick Smith**
3. **Pledge of Allegiance – All**
4. **Approval of Agenda**
5. **Approval of Consent Agenda**
 - A. Approval of the February 12, 2019 regular meeting minutes

**Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

SPECIAL PRESENTATIONS/REQUESTS

6. Arbor Day Proclamation
7. Spring Festival Request by Ross Harrell

DEPARTMENTAL ITEMS

8. **Public Works Department – Alan Moore, Public Works Director**
Resolution 2019-04 Authorizing disposal of a motor grader as surplus property

ITEMS FROM ATTORNEY – Zachary Rivenbark, Town Attorney

9. Resolution 2019-05 Requesting Pender County to maintain all court facilities and operations within the central business district of downtown Burgaw
10. Other items to be announced

ITEMS FROM MANAGER – James Gantt, Town Manager

11. Resolution 2019-06 Amending the Personnel Policy
12. Courthouse Avenue Project Update

13. Discussion – Infrastructure on Highway 117
14. Other items to be announced

ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS

15. To be announced

BREAK (5:30 or thereabout)

There will be a five minute break in order to allow citizens to sign up for Public Forum and Public Hearings.

PUBLIC FORUM

16. Public Forum - The Public Forum is for non-public hearing items only. Speakers must sign in, step to the podium when recognized, state your name and residence address and limit remarks to three (3) minutes per speaker.

PUBLIC HEARING

Planning Department - *Todd Rademacher, Planning Administrator*

17. Consideration of text amendments of the Town of Burgaw Unified Development Ordinance to amend Section 2-4: Land Use Administrator, Section 3-1: Common Requirements, Section 3-2: Reserved, Section 3-6: Conditional Zoning Amendments, Section 6-2: Definitions of Basic Terms, Section 8-2: Table of Permitted Uses, and Section 8-5: Supplemental Regulations for Conditional Uses.
18. Resolution 2019-07 Adopting a statement of consistency regarding requested text amendments of the Town of Burgaw Unified Development Ordinance to amend Section 2-4: Land Use Administrator, Section 3-1: Common Requirements, Section 3-2: Reserved, Section 3-6: Conditional Zoning Amendments, Section 6-2: Definitions of Basic Terms, Section 8-2: Table of Permitted Uses, and Section 8-5: Supplemental Regulations for Conditional Uses.
19. Ordinance 2019-05 Approving text amendments of the Town of Burgaw Unified Development Ordinance to amend Section 2-4: Land Use Administrator, Section 3-1: Common Requirements, Section 3-2: Reserved, Section 3-6: Conditional Zoning Amendments, Section 6-2: Definitions of Basic Terms, Section 8-2: Table of Permitted Uses, and Section 8-5: Supplemental Regulations for Conditional Uses.

20. **CLOSED SESSION** – *if applicable*

21. **ADJOURNMENT**