



Town of Burgaw
Board of Commissioners Meeting
Burgaw Municipal Building, 109 North Walker Street, Burgaw NC
May 14, 2019 at 4:00 PM

AGENDA

1. **Call to Order – Mayor Kenneth Cowan**
2. **Invocation – Reverend Nick Smith**
3. **Pledge of Allegiance – All**
4. **Approval of Agenda**
5. **Approval of Consent Agenda**
 - A. Approval of the April 9, 2019 regular meeting minutes
 - B. Approval of Ordinance 2019-07 Amending the FY 18-19 budget to appropriate funds for paving of cemetery streets
 - C. Approval of Ordinance 2019-08 Amending the FY 18-19 budget to appropriate funds for a mural at the Pender County Library
 - D. Approval of Ordinance 2019-09 Amending the FY 18-19 budget to recognize funds received from the Tourism Development Authority given to the Town of Burgaw
 - E. Approval of Ordinance 2019-10 Amending the FY 18-19 budget to recognize funds received from the NC Blueberry Festival Association given to the Burgaw Fire Department

**Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

SPECIAL PRESENTATIONS/REQUESTS

6. Request for use of depot for the 2019 Veterans Day Ceremony – *Paula Williams-James*
7. Request for street closures for the 2019 NC Blueberry Festival – *Sarah Daniels*

DEPARTMENTAL ITEMS

Finance – Wendy Pope, Finance Officer

8. Resolution 2019-08 Approving a contract with S. Preston Douglas & Associates, LLP for annual audit

Fire Department – Clay Jasper, Deputy Fire Chief

9. Resolution 2019-09 Authorizing disposal of surplus property: (1) 1990 Gruman Fire Apparatus and (1) 1998 Freightliner/E One Fire Apparatus

ITEMS FROM ATTORNEY – *Zachary Rivenbark, Town Attorney*

10. To be announced

ITEMS FROM MANAGER – *James Gantt, Town Manager*

11. Resolution 2019-10 Amending the Town of Burgaw Disaster Preparedness Plan
12. Appointment of Deputy Finance Officer
13. Old EMS Building Lease - Discussion
14. Other items to be announced

ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS

15. Appointments of TDA Members
16. Other items to be announced

BREAK (5:30 or thereabout)

There will be a five minute break in order to allow citizens to sign up for Public Forum and Public Hearings.

PUBLIC FORUM

17. Public Forum - The Public Forum is for non-public hearing items only. Speakers must sign in, step to the podium when recognized, state your name and residence address and limit remarks to three (3) minutes per speaker.

PUBLIC HEARINGS

Public Hearing #1 – *Kim Rivenbark, Interim Planning Administrator*

18. Consideration of a Conditional Use Permit Application for an “Automobile Repair and/or Body Work” Use to be located at 102 Hwy 117 North

Public Hearing #2 – *James Gantt, Town Manager*

19. FY 2019-2020 Budget Presentation

20. **CLOSED SESSION** – *if applicable*

21. **ADJOURNMENT**