



TOWN OF BURGAW FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

The undersigned hereby makes application for a permit to develop in a designated floodplain area. The work to be performed is described below and in attachments hereto. The undersigned agrees that all such work shall be done in accordance with the requirements of the Town of Burgaw Floodplain Ordinance and with all other applicable local, State and Federal regulations. This application does not create liability on the part of the Town of Burgaw or any officer or employee thereof for any flood damage that results from reliance on this application or any administrative decision made lawfully thereunder.

Applicant: _____ Builder/Surveyor/Engineer (if applicable): _____
Address: _____ Address: _____
Telephone: _____ Telephone: _____
Property Owner: _____ Telephone: _____
Address or Location of Property: _____ Pin Number: _____

Description of Work: (To be completed by Applicant)

A. Structural Development:

Activity

- New Structure
- Addition
- Alteration
- Relocation
- Demolition
- Replacement

Structure Type

- Residential (1-4 Family)
- Residential (More than 4 Family)
- Non-residential (Floodproofing? Yes)
- Combined Use (Residential & Commercial)
- Manufactured (Mobile) Home
In Manufactured Home Park? Yes

Estimated Cost of Project \$ _____ Assessed Value \$ _____

If Addition/Alteration, year existing structure constructed _____

B. Other Development Activities:

- Clearing Fill Mining Drilling Grading
- Excavation (Except for Structural Development Checked Above)
- Watercourse Alteration (Including Dredging and Channel Modifications)
- Drainage Improvements (Including Culvert Work)
- Road, Street or Bridge Construction
- Subdivision (New or Expansion)
- Individual Water or Sewer System
- Other (Please specify) _____

The Applicant, hereby certifies that all statements herein and attachments to this application are to the best of my knowledge, are true and accurate.

Applicant's Signature: _____ Date: _____

Floodplain Determination (To be completed by the Floodplain Administrator)

The proposed development is located on FIRM Panel No. _____, Dated _____
FBFM Panel No. (if applicable) _____ Dated _____

The Proposed Development:

- Is NOT located in a Special Flood Hazard Area (Notify the applicant that the application review is complete and No Floodplain Permit is required)
- Is partially located in the Special Flood Hazard Area, but building/development is not.
- Is located in a Special Flood Hazard Area (100-Year Floodplain) - FIRM zone designation is _____
 - 100-Year base flood elevation at the site is: _____ ft. NGVD (MSL)
 - Unavailable (If BFE is unavailable, elevation of the lowest floor and all utilities must be constructed to be 2 foot above highest adjacent grade)
 - ❖ Elevation Certificate Required – FEMA Form 81-31
- Is located in the floodway.
 - ❖ No-Rise Certification Required

Floodplain Administrator Signature: _____ Date: _____

Additional Information Required (To be completed by Floodplain Administrator)

The applicant must submit the documents checked below before the application can be processed.

- A site plan showing the location of all existing structures, water bodies, adjacent roads, lot dimensions, and proposed development.
- Development plans, drawn to scale, and specifications, including where applicable: details for anchoring structures, proposed elevation of lowest floor (including basement), elevation of lowest duct work, elevation of lowest equipment (including electrical), flood vents for water flow (two per side located within 1' of outside grade with a total of 1" square opening per each sq. ft. of enclosure), foundation mortar (surewall with fiber for drystack in cases of mobile homes), types of water-resistant materials used below the first floor, details of floodproofing of utilities located below the first floor, and details of enclosures below the first floor.
Also, _____
- Elevation Certificate Required – FEMA Form 81-31
- No-Rise Certificate Required – Certification from a registered engineer that the proposed activity in a regulatory floodway will not result in any increase in the height of the "100-Year" flood. A copy of all data and hydraulic/hydrologic calculations supporting this finding must also be submitted.
- Floodproofing Certificate (non-residential)– FEMA Form 81-65
- Please see attached sheet for additional requested information.

(Certifications not required the following structures within Zone A, AO, AE, or A1-30 – Recreation Vehicles meeting requirements of Section 8-17(6)(a); Temporary Structures meeting requirements of Section 8-17(7); or Accessory Structures less than one hundred fifty (150) square feet meeting requirements of Section 8-17(8) of the Town of Burgaw UDO.)

Compliance Action (To be completed by Floodplain Administrator)

The Floodplain Administrator will complete this section as applicable based on inspection of the project to ensure compliance with the Town of Burgaw's Floodplain Ordinance.

Inspections Date: _____ By: _____ Deficiencies? Yes No
Date: _____ By: _____ Deficiencies? Yes No
Date: _____ By: _____ Deficiencies? Yes No

Approval: As-Built Elevations

As-Built elevations have been submitted, reviewed, and approved. This Floodplain Development Permits is issued in conformance with Article 8 of the Town of Burgaw Unified Development Ordinance.

Town of Burgaw Floodplain Administrator

Date