



PIN: \_\_\_\_\_

# TOWN OF BURGAW CONDITIONAL USE PERMIT APPLICATION

Conditional Use Permit Applications that require a technical review must be accompanied by fifteen (15) sets of site plans plus a digital copy. Applications that do not require a technical review must be accompanied by ten (10) sets of site plans plus a digital copy. Applications that include new construction, driveways, parking areas, and/or utilities must provide five (5) additional copies.

Date: \_\_\_\_\_

### APPLICANT INFORMATION

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

### PROPERTY ADDRESS

Location: \_\_\_\_\_

Owner: \_\_\_\_\_

Current Zoning: \_\_\_\_\_

Proposed Use: (please list all proposed and potential uses):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Conditional Uses Requested: \_\_\_\_\_

### ADMINISTRATIVE ITEMS (to be completed at Planning Department)

Lot Size \_\_\_\_\_ Existing Structure Y / N

Setbacks— if existing structure: Front \_\_\_\_\_ Side 1 \_\_\_\_\_ Side 2 \_\_\_\_\_ Rear \_\_\_\_\_

Corner Lot Y / N City Limits Y / N ETJ Y / N

Water Available Y / N Sewer Available Y / N Impact Fee Y / N

Flood Status \_\_\_\_\_

Additional Requirements \_\_\_\_\_

All required information for application attached: \_\_\_\_\_

Number of adjacent property owners to be notified (please attach list) \_\_\_\_\_

I attest that all of the information above and attached plan(s) are accurate and correct to the best of my knowledge.

SIGNATURE OF APPLICANT(S): \_\_\_\_\_ DATE: \_\_\_\_\_

**Owner's Statements & Signatures**

**[Required if applicant is not property owner]:** In filing this application for a Conditional Use Permit I/we, as the property owner(s), hereby certify that all of the information presented in this application is accurate to the best of my knowledge and belief. I hereby authorize the applicant to submit an application affecting the use of my property.

Signature of Owner(s): \_\_\_\_\_ Date: \_\_\_\_\_

**[Required if owner wishes to establish an agent (attorney, real estate agent, etc.)]:** I/we hereby designate \_\_\_\_\_ to act on my behalf regarding this application, to receive and respond to administrative comments, to resubmit plans on my behalf, and to speak for me in any public meeting regarding this application.

Signature of Owner(s): \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY:**

Application received by: \_\_\_\_\_ Date: \_\_\_\_\_