

**TOWN OF BURGAW BOARD OF COMMISSIONERS  
REGULAR MEETING**

**DATE:** August 08, 2017  
**TIME:** 4:00 PM  
**PLACE:** Burgaw Municipal Building  
**BOARD MEMBERS PRESENT:** Mayor Eugene Mulligan  
Mayor Pro-tem Wilfred Robbins  
Commissioners Jan Dawson, Bill George, Vernon Harrell  
Commissioner James Murphy (*arrived at 4:20PM*)  
**STAFF PRESENT:** Chad McEwen, Town Manager  
Sylvia Blinson, Interim Town Manager  
Sylvia W. Raynor, Town Clerk  
Robert Kenan, Town Attorney  
Alan Moore, Director of Public Works  
Louis Hesse, Building Inspector  
Jim Hock, Chief of Police  
Wendy Pope, Finance Officer  
Karen Dunn, Planning Administrator  
Kim Rivenbark, Permitting Technician  
Kristin Wells, Deputy Clerk  
Clay Jasper, Interim Fire Administrator  
Zachary White, Parks/Recreation Coordinator  
**MEDIA PRESENT:** None  
**INVOCATION:** Nick Smith, Chaplain  
**PLEDGE OF ALLEGIANCE:** All

The meeting was called to order by Mayor Eugene Mulligan at 4:00PM.

**Approval of Agenda**

Commissioner Robbins requested to amend the agenda by adding a discussion regarding the search for a new town manager. It was decided that item would be placed at number 17. There being no further discussion, Commissioner Robbins made a motion to approve the agenda as amended. The motion was seconded by Commissioner Harrell.

**Approval of Consent Agenda**

Commissioner Dawson made a motion to approve the consent agenda as presented. The motion was seconded by Commissioner Harrell and carried by unanimous vote. The consent agenda and the following items were approved:

- **Minutes of the July 11, 2017 Regular and Closed Sessions**

**Special Presentation – Mayor Pro-tem Wilfred L. Robbins**

Mayor Pro-tem Robbins presented Chad McEwen a plaque of appreciation for his service to the town during his tenure as Intern, Planner and Town Manager. He spoke highly of Mr. McEwen's accomplishments and wished him well in the future with his new position as Assistant Pender County Manager.

**DEPARTMENTAL ITEMS**

**Finance – Wendy Pope, Finance Officer**

**Ordinance 2017-14 Amending the FY 17-18 budget to provide funding for Police SUV purchase**

Ms. Pope advised in April 2017, the Board of Commissioners approved the purchase of a Police Detective SUV and associated computer equipment. After such, a purchase order was created with funds coming from non-departmental reserve. Although the intention was to receive all items and make payments prior to end of the 16-17 fiscal year, we have not been able to complete the purchase of the SUV due to conflicts with the supplier. The original purchase order was closed at the change of fiscal year therefore a general fund fund balance appropriation is needed to pay this outstanding invoice. The recommendation is the approval of the ordinance authorizing the general fund fund balance appropriation of \$37,531 to cover this expense.

There being no discussion, Commissioner George made a motion to approve Ordinance 2017-14 as presented. The motion was seconded by Commissioner Dawson and carried by unanimous vote.

ORDINANCE 2017-14  
**AMENDING FISCAL YEAR 2017-2018 ANNUAL BUDGET**  
*Increasing Revenues and Expenditures*

WHEREAS, the Town of Burgaw Board of Commissioners passed an ordinance adopting a budget for FY 2017-2018 on June 13, 2017; and

WHEREAS, the Town of Burgaw Board of Commissioner approved the purchase of Police Detective SUV and associated computer hardware and storage in April 2017; and

WHEREAS, a purchase order was created for the purchase in FY 16-17, however SUV will not be available for purchase until after the fiscal year and purchase order has been closed; and

WHEREAS, a general fund fund balance appropriation is needed to authorize a purchase order for Police Detective SUV in FY 17-18.

**NOW THEREFORE, BE IT ORDAINED BY THE TOWN OF BURGAW BOARD OF COMMISSIONERS THAT:**

The FY 2017-2018 budget be altered to reflect the following changes:

**INCREASE BUDGETED REVENUE**

Account Number	Account Description	Amount
10-3900-00-900	Fund Balance Appropriated	\$37,531

**INCREASE BUDGETED EXPENDITURE**

Account Number	Account Description	Amount
10-5100-10-740	Capital Outlay	\$37,531

Adopted this the 8<sup>TH</sup> day of August 2017.

**Parks and Recreation – Zachary White, Parks/Recreation Coordinator**

**Program and Events Updates & Facility Safety Improvements**

***Little Lending Library***

Mr. White introduced girl scouts Victoria Houshel and Patricia Polinski that are working on their Silver award, which requires a community project. The project that they have selected is a set of four little free libraries. One of the libraries has been placed at the hospital in the ability garden. Ms. Houshel and Ms. Polinski spoke about their plans for a Little Lending Library to be placed at Rotary Park. After giving the Board an overview of their plans, it was the consensus of the Board to allow them to move forward with their plan to place the Little Lending Library at Rotary Park.

***Born Learning Trail at Rotary Park***

Mr. White presented one of the signs that will be posted at the Born Learning Trail at Rotary Park. He advised that on August 25<sup>th</sup> there will be a volunteer day to install the trail. He said once we have a volunteer date confirmed he will start planning a ribbon cutting/grand opening day celebration.

### ***Harrell Park Playground Safety***

Mr. White advised he and Mr. Jake Arthur have recently inspected Harrell Park for safety hazards. He advised playground safety is a big concern for Parks and Recreation Professionals across the country. Improper surfacing material under playground equipment is the leading cause of playground related injuries. Over 70% of all accidents on playgrounds are from children falling off of equipment. The playground surface, which in the case of Harrell Park is mulch, must be maintained at a depth of 12 inches, be free of standing water and debris, and not be allowed to become compacted. Harrell Park is in need of at least 3 additional inches of mulch to maintain the surface and to cover the exposed tree roots. The price to top off the mulch at Harrell Park will be \$1,952 for 100 cubic yards of Play Cushion from Parker Bark. This does not include spreading the mulch at Harrell Park. He spoke at length regarding a number of safety issues that he has identified at Harrell Park.

Mr. White requested a fund balance appropriation in the amount of \$1952.00 for mulch for the playground. Commissioner Dawson made a motion to approve a fund balance appropriation in the amount of \$1952.00 for mulch from Parker Bark to be spread over the grounds at Harrell Park. The motion was seconded by Commissioner Robbins and carried by unanimous vote.

### ***Tennis Courts Construction***

Mr. White advised the Tennis Courts demolition will begin next week. He advised the courts will be closed for about 45 days. Mayor Mulligan asked Mr. White to post signs to that effect.

### ***Planning – Karen Dunn, Planning Administrator***

#### **Discussion Item – Proposed Ordinance allowing for the sale of malt beverages, unfortified wine and mixed beverages beginning at 10AM on Sunday mornings**

Ms. Dunn advised the NC General Assembly passed an omnibus bill affecting a number of state laws regulating alcoholic beverages (SL 2017-87 (S155)) at the end of its 2017 legislative session. Section 4 of the bill – commonly known as the “Brunch Bill” – enacts new statutes authorizing cities and counties to adopt ordinances allowing the sale of alcoholic beverages beginning at 10:00am on Sundays.

After a brief review of the proposed law, Ms. Dunn presented the following draft ordinance to be considered if the Board decides to hold a public hearing at a later meeting to approve the ordinance.

*(Draft)*

**ORDINANCE 2017-\_\_\_**  
**TO AUTHORIZE THE SALE OF MALT BEVERAGES,**  
**UNFORTIFIED WINE, FORTIFIED WINE, AND MIXED BEVERAGES**  
**BEGINNING AT 10:00 A.M. ON SUNDAYS AT LICENSED PREMISES**

**WHEREAS**, on June 29, 2017, the North Carolina General Assembly enacted Senate Bill 155, entitled “An Act to Make Various Changes to the Alcoholic Beverage Control Commission Laws”; and

**WHEREAS**, Section 4 of Ratified Senate Bill 155 authorizes city and county governments to adopt an ordinance to allow alcohol sales beginning at 10 am on Sundays; and

**WHEREAS**, Ratified Senate Bill 155 was signed into law by Governor Roy Cooper on the 30th day of June, 2017 and became effective on that date (Session Law 2017, Chapter 87); and

**WHEREAS**, by enacting Senate Bill 155, North Carolina joins 47 other States in allowing alcohol service before noon on Sunday; and

**WHEREAS**, Sunday morning alcohol service will allow the hospitality community and retail merchants in our community to meet the needs of their customers; and

**WHEREAS**, Sunday morning alcohol service will benefit our small business community, bring people into business districts earlier in the day, and generate increased tax revenues; and

**WHEREAS**, our community has a diverse and growing population with different religious beliefs, each of which has various times and multiple days for worship;

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN OF BURGAW BOARD OF COMMISSIONERS THAT:**

**Section 1.** Pursuant to the authority granted by S.L. 2017-87 any establishment located in the corporate limits of and holding an ABC permit issued pursuant to G.S. 18B - 1001 is permitted to sell beverages allowed by its permit beginning at 10 A.M. on Sundays.

**Section 2.** All laws and clauses of law in conflict herewith are repealed to the extent of any such conflict.

**Section 3.** This ordinance becomes effective immediately upon adoption of this ordinance on this, the \_\_\_ day of \_\_\_\_\_, 2017.

*(Draft)*

After a brief discussion regarding whether or not we should hold a public hearing to consider the brunch bill ordinance, Commissioner Harrell made a motion to hold a public hearing at the next meeting to consider the brunch bill ordinance. The motion was seconded by Commissioner Robbins. Commissioners Harrell, Robbins, Murphy and George voted “aye”. Commissioner Dawson voted “nay”. Motion carried four to one.

### **ITEMS FROM ATTORNEY**

Attorney Kenan advised the performance agreement with MOJO Music must be finalized with the town manager. He also mentioned an email from Chris Cintillo questioning the authority that the Board has over enforcement of ordinances with the town. He said he replied that he needed more information but has not heard from Mr. Cintillo since. Mayor Mulligan advised he had received an email request from the same subject and replied by sending information from the League website explaining the authority. Attorney Kenan said at this point in time he considers the matter moot.

### **ITEMS FROM MANAGER**

Mr. McEwen advised there has been some interest in leasing the old bank building as well as the old doctor’s office that is owned by the town. He advised he has shown the property along with the county manager with the possibility of the Department of Motor Vehicles (DMV) relocating because they have outgrown their office space at the county office complex. He said there is also another county department that may need space and they may be able to share the space with DMV. Mr. McEwen advised both entities that the Board of Commissioners would have to decide if they are willing to lease the building(s) before going any further. He said he would like to hear from the Board as to whether they want to rent the building(s) and at what rate.

Commissioner Harrell commented that he is only willing to rent the bank building but not the doctor’s office. He said sharing the space at the bank building should not be a problem. Mayor Mulligan commented that rent from two entities would be difficult and that having one entity rent the building with another tenant subletting would be more practical. He said rent would have to be at market price by square footage. There was also discussion regarding asking a license plate agency to create a satellite office in the building with DMV. Commissioner Robbins agreed that putting both entities under one umbrella would be a more efficient method of rental and favored the bank building for the proposed use. Commissioner Dawson preferred the doctor’s office for use by the DMV because it is smaller.

After a very lengthy discussion regarding rental options and possible rental rates, Commissioner George made a motion to set a square footage price and go from there. Commissioner Robbins seconded the motion. Mayor Mulligan suggested using 100k, capitalize it over seven years and then divide it by the square footage for that building. Mr. McEwen said he will run those numbers and put it in the weekly update. Mayor Mulligan asked Mr. McEwen to state the motion in a more detailed manner. Mr. McEwen said we will get the square footage of the doctor’s office and use the same price per square foot on a 100k asset amortized over seven years equaling a rent of \$1200 per month and using the same price per square foot rate based on the actual square footage of the bank building. Commissioners George, Robbins, Murphy and Dawson voted “aye”. Commissioner Harrell voted “nay”. Motion carried four to one. Mr. McEwen was authorized to move forward with discussing possible lease proposals with the interested parties.

### **ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS**

#### **Commissioner Dawson – Community Development Coordinator job description**

Commissioner Dawson advised at last month’s meeting she requested that some information be put together for a ‘Community Development Coordinator’ job description in light of our Permitting Technician, Kim Rivenbark, and her job responsibilities. She said she assumes that everyone has reviewed the job description included in the packet. Commissioner Dawson said in regards to the amount of work that individual does she would like to reclassify the Permitting Technician position to a Community Development Coordinator. Louis Hesse, Building Inspector and Karen Dunn, Planning Administrator both spoke at length regarding Kim Rivenbark’s job duties and how her responsibilities have changed over the years to include many more responsibilities outside of a Permitting Technician position and the fact that she has gone out on her own to increase her knowledge related to her position.

They both recommended that the job description be changed because Community Development Coordinator is a more suitable title for what Ms. Rivenbark does.

Commissioner Dawson made a motion to change the Permitting Technician job description to a Community Development Coordinator job description. The motion was seconded by Commissioner George. After discussion, Commissioner Dawson modified her motion to change the Permitting Technician job description to a Community Development Coordinator job description and to add Floodplain Manager Certification and a NC Certified Zoning Officer Certification preferred or ability to obtain within one year. After more discussion, Commissioner Dawson amended her motion again because the Floodplain Manager certification is already required in the job description as presented and that the NC Certified Zoning Officer certification is preferred and must be obtained within one year. The motion was approved by unanimous vote.

### **Commissioner Dawson – Proposed Salary Ranges**

Commissioner Dawson said at our last meeting we discussed the salary ranges and within the packet there is information provided by the Cape Fear Council of Governments (COG) with the minimum and maximum ranges and since we did approve the pay study she would like to see the Board adjust those salary ranges to include the proposed minimum and maximum salaries.

Commissioner Dawson made a motion to approve the adjustments in the minimum and maximum salary ranges that are consistent with the pay study that was provided by the Council of Governments for the regional averages. The motion was seconded by Commissioner George.

Commissioner Harrell commented that he feels some of these raises are high. He said a 30% raise is too much. Commissioner Dawson said it's bringing the salary ranges into regional averages, not a raise. She advised the county has also had a salary study and some of their employees also received considerable increases to bring them into regional averages. Mayor Mulligan stated he also agrees with Commissioner Harrell because some of the towns we are being compared with are beach towns which have higher property values than Burgaw. Mr. McEwen commented that these are not pay increases to get employees to the average; these are increases to get them to the minimum. Commissioner Dawson commented that there are only twelve positions that are not at the minimum out of a total of thirty-nine and a lot of those are in public works. Mayor Mulligan said they (the salary increases) are all a liability to next year's budget. Commissioner Dawson said she has made her motion and she is calling for a vote. Commissioner Harrell said we are still discussing it. Commissioner Robbins called the question. He said we are trying to bring our employees up to average and we have excellent people here that are doing excellent jobs and we are competing with the private sector. He called the question for a second time. Mayor Mulligan continued the discussion by saying he questions the town manager position having a minimum starting salary of \$88,000 which he feels is excessive. He suggested that we reduce that number to \$75,000. He said you remove latitude when you have a minimum of \$88,000. Commissioner Robbins called the question a third time. Mayor Mulligan called for a vote. Commissioners Dawson, George and Robbins voted "aye". Commissioner Harrell voted "nay". Commissioner Murphy abstained which counts as a yes. Motion carried.

### **Other items from Mayor and Board**

**Commissioner Robbins** said he had received a call regarding accidental water cut off for a resident. He said he knows we can't change that now but said if there is something we can do in the future to prevent this from happening we need to do so. Mr. McEwen said Public Works did nothing wrong, they did exactly what they are instructed to do according to policy. He said the on call employees cannot field judge the merits of "my water was cut-off; I have paid my bill, cut my water back on". He said these situations must be handled through the front office. He said steps have been put in place to double and triple check the cut off list before going out to cut off meters. Mr. McEwen said he has spoken with the individual and explained the policy. He said this problem could be solved if the customer would sign up to have her bill drafted but she refuses to do so. There was also discussion regarding the fact that a batch of bills got lost in the post office and that maybe we should consider going to a more efficient system to keep that from happening. There was much discussion regarding different methods to prevent further issues such as this.

**Commissioner Robbins** questioned the ownership of West Satchwell Street by Durham Village Apartments. He said he keeps getting complaints about the street and would like to be able to answer the questions. Mr. McEwen advised that portion is not on our Powell Bill Map and he has spoken to the owner about the need for improvement but has not had any response with plans for improvement. Commissioner Robbins asked Attorney Kenan if he could check into this to determine if we have any right of ways in that area and to see if there is some way to bring that street up to standard.

**Break: 5:30PM – 5:45PM**

Mayor Mulligan introduced Sylvia Blinson as the Interim Town Manager.

## **PUBLIC FORUM**

**Michael Clayton**, 114 Giles Marshburn Road said the man with the backhoe came down the road and dug the ditch out all the way down the road on the field side of Giles Marshburn Road but dug only halfway on the opposite side of the road where his property is. He asked how they expect the water to drain that way. Mr. McEwen advised Mr. Clayton that we have re-hired a part-time worker to finish some ditching and that he will get back out there soon to complete the job. Mr. Clayton was told to get with Alan Moore and communicate with Mr. Moore about this situation.

## **PUBLIC HEARING**

### **Public Hearing 1 – Consideration of Rescinding Ordinance 2015-25 Designating Alternate Public Forum to Exercise Free Speech during Festivals located within the Corporate Limits of the Town of Burgaw**

Mayor Mulligan opened the public forum at 5:48PM.

Attorney Kenan advised in 2015 there were some issues at the Blueberry Festival regarding someone who was causing problems so the Blueberry Festival committee approached the Town to find out what can be done to address the issue. He said the Town agreed to approve Ordinance 2015-25 that would limit the area where anyone who wanted to could exercise their right of freedom of speech during an organized festival. As a result of that when Patrick O'Connell came to the 2016 Blueberry Festival, he did not like the limitations placed on him to exercise his right to free speech so he decided to file a federal lawsuit to have the Town's ordinance not apply to him. A federal judge held a preliminary hearing in June before the Blueberry Festival and the judge found that the ordinance should not be applied to Mr. O'Connell because it was not constitutional. As a result of that decision based on previous discussion with the Board the Town is considering rescinding this ordinance.

Mayor Mulligan announced that no one from the public signed up to speak at this public hearing. There were no comments from the Board of Commissioners. Mayor Mulligan declared the public hearing closed at 5:50PM.

Commissioner Harrell made a motion to rescind Ordinance 2015-25 Designating Alternate Public Forum to Exercise Free Speech during Festivals located within the Corporate Limits of the Town of Burgaw. The motion was seconded by Commissioner Robbins and carried by unanimous vote. The following ordinance has been rescinded:

**ORDINANCE 2015-25**  
**ORDINANCE TO AMEND TOWN OF BURGAW CODE OF ORDINANCES TO**  
**DESIGNATE ALTERNATE PUBLIC FORUM TO EXERCISE FREE SPEECH**  
**DURING FESTIVALS LOCATED WITHIN THE CORPORATE LIMITS OF THE TOWN**

***WHEREAS**, the Pender County Courthouse Square is a traditional public forum, which is open to the general public to exercise each individual's right of free speech pursuant to the First Amendment to the United States Constitution; and*

***WHEREAS**, at certain limited times during a calendar year, festivals are held on the grounds of the Pender County Courthouse Square and the sidewalks and streets located within the immediate area to the Pender County Courthouse Square; and*

***WHEREAS**, during these festivals, the festival committee who is sponsoring the festival shall have received prior authorization from the Town of Burgaw and the County of Pender to utilize the Pender County Courthouse Square and the adjacent sidewalks and streets for the utilization of these public areas during designated times for the purpose of having and conducting their festival activities; and*

**WHEREAS**, in order to eliminate any conflicts as to the priority over the use of the public areas utilized during a festival and to avoid any infringement on an individual's right to exercise their right of free speech during a festival, the Town of Burgaw believes that it is in the best interest of the public that an alternate public forum be designated during a festival for a person to go to and exercise their right of free speech;

**NOW THEREFORE, BE IT ORDAINED BY THE TOWN OF BURGAW BOARD OF COMMISSIONERS THAT:**

I. Amend the Town of Burgaw Code of Ordinances to add Section 24-30 as follows:

*Sec. 24-30. – Designation of Alternate Public Forum To Exercise Free Speech*

*During any festival where the Pender County Courthouse Square is utilized for festival activities, the western portion of the block located between West Bridgers Street and West Wilmington Street and immediately adjacent to North Dudley Street shall be designated as the alternate public forum for any individual who desires to exercise their right of free speech pursuant to the First Amendment to the United States Constitution from 7:00 a.m. on the day before the commencement of the festival until 7:00 p.m. on the day after the commencement of the festival. The designation of this alternate public forum shall be effective only when the Pender County Courthouse Square and the sidewalks and streets located within the immediate area to the Pender County Courthouse Square have been authorized by the Town of Burgaw's governing body to be utilized for festival activities pursuant to a request by an organized festival committee. Unless otherwise preempted by an ordinance of the County of Pender, a resolution of the governing body of the County of Pender, federal or North Carolina law, the Pender County*

*Courthouse Square is acknowledged as a public forum where members of the public can exercise their right to free speech.*

II. That this ordinance shall become effective at 12:01 a.m., on October 14, 2015.

*Witness my hand and the corporate seal of said Town of Burgaw this the thirteenth day of October, 2015.*

#### **Other items from Mayor and Board (continued)**

**Commissioner Harrell** presented a PowerPoint presentation regarding a program being initiated by the school system called "Our Town, Our Schools". He said this is essentially a way to facilitate volunteers that want help improve the schools in Burgaw, meaning Burgaw Elementary School and Burgaw Middle School. He said we want each family, business, church and community group involved in our schools. Commissioner Harrell said he is not asking for the town to provide volunteers from the staff. He is asking that the Town support this project. He said "Our Town, Our Schools" should be led by the Mayor with representatives from various groups, subcommittees should begin meeting, training for volunteers should start and schedules should be set for future meetings. He said he is asking for an endorsement from the Town Board to support this program. He said he has spoken with Chief Hock about using the police department as the contact point with volunteers to accept the applications. The police department will receive the applications and then pass them on to the school system for background checks and processing. He also asked for the Town to agree to put regular updates on the town's website.

Commissioner Harrell made a motion that the Town officially supports this program to allow the police department to receive the applications and to post updates on the town website. Commissioner Robbins expressed concern regarding the reluctance of people to volunteer due the requirement to have a background check. Chief Hock said all school volunteers must have a background check before volunteering. He said the police department cannot do the background checks because they are bound by certain rules through DCI for backgrounds so we are agreeing to be the liaison between the school system and the court system by accepting the applications and getting them to the courthouse so they can do the background checks. Commissioner Dawson asked if the Board of Education has approved this program. Commissioner Harrell advised they will be discussing it at tonight's meeting. After discussion, Commissioner Robbins agreed to second the motion. The motion carried by unanimous vote.

**Mayor Mulligan** complimented Public Works for keeping the streets clean, doing a lot of weeding and spraying and for making a rapid repair on a washout under a sidewalk. Good job! He advised he likes the new signs on the cross walks.

**Mayor Mulligan** said he would like to find a way to finance more of the crosswalk signs. He asked if the damaged sign from Wilmington Street could be repaired. Mr. McEwen said it is possible to repair it but he recommends putting in a diamond shaped median with the sign in the middle to protect the sign from being hit again. There was much discussion regarding options for crosswalks and speed control.

**Commissioner Dawson** commented that the required landscaping at Walmart is dead. She asked Ms. Dunn to write a letter to Walmart requesting that they replace the landscaping materials. Mayor Mulligan requested that Ms. Dunn survey all the businesses in that area to be sure that all required landscaping is up to standard.

**Commissioner Harrell** thanked Mr. Moore for the good work on the catch basin on the corner of Bridgers Street and Dudley Street.

**DISCUSSION ITEM – Search for Town Manager**

Commissioner Robbins requested the addition of this item at the beginning of the meeting in order to set some guidelines for the manager search. Commissioner Robbins advised the Board needs to come to a consensus of how to go about hiring a town manager. He proposed that Mr. McEwen (during the remainder of his time this week) review the applications that have come in at this point and weed out the ones that are not viable and take the remaining applications and set a meeting time for the Board to review those applications to determine which ones we would like to interview. Commissioner Robbins then proposed that the Board set a date for a closed session meeting to review the applications to determine if they want to interview any of those or if they feel they need to continue to advertise.

After a brief discussion, it was the consensus of the Board to meet on Tuesday, August 15, 2017 at 6:00PM for a closed session meeting to review town manager applications.

**ADJOURNMENT**

There being no further discussion, Commissioner Dawson made a motion to adjourn. The motion was seconded by Commissioner Harrell and carried by unanimous vote.

The meeting adjourned at 6:20PM.

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Eugene Mulligan, Mayor

Attest: \_\_\_\_\_  
Sylvia W. Raynor, Town Clerk