

**TOWN OF BURGAW BOARD OF COMMISSIONERS
REGULAR MEETING**

DATE: April 22, 2014
TIME: 9:00 AM
PLACE: Burgaw Municipal Building
BOARD MEMBERS PRESENT: Mayor Eugene Mulligan
Mayor Pro-tem Howard Walker
Commissioners Jan Dawson, Wilfred Robbins, Charles Rooks and Elaine Tyson
STAFF PRESENT: Chad McEwen, Town Manager
Sylvia W. Raynor, Town Clerk
Robert Kenan, Town Attorney
Bill Fay, Director of Public Works
Ashley Loftis, Finance Officer
Allen Wilson, Fire Administrator
MEDIA PRESENT: None
INVOCATION: Howard Walker, Mayor Pro-tem
PLEDGE OF ALLEGIANCE: All

Mayor Mulligan called the meeting to order at 9:00AM.

Approval of Agenda

Commissioner Robbins made a motion to approve the agenda as presented. The motion was seconded by Commissioner Dawson and carried by unanimous vote.

Public Hearing #1

Census Block 4 Infrastructure Project

Mayor Mulligan opened the public hearing at 9:02AM.

Chad McEwen, Town Manager advised this public hearing is part of the funding efforts for the overall water re-hab project. He referred the Board to the handouts that he had presented that contain some supplemental information as well as some maps regarding Census Blocks 4 and 5. He said we are applying for a CDBG grant for low to moderate income areas of town as reflected in Census Blocks 4 & 5 for a water rehabilitation project. He advised the engineer has broken out the cost related to those census tracts. He advised public hearing #1 applies only to Census Block 4 because separate applications are required for each census block. He said this hearing is a requirement of the application process. He said there was no one from the public to speak at this hearing. He advised Skip Green was planning to be present to explain the process but he has been held up in traffic. Mr. McEwen said the deadline for the application is May 1 and this is a part of the process. Mr. McEwen advised at this point we are not finalizing a scope or a budget, we are just trying to line up our grants so we will know how much we can afford and how we will need to cut out.

After a brief discussion, Mayor Mulligan closed the public hearing at 9:07AM and called for a motion on Resolution 2014-11. Commissioner Robbins made a motion to approve Resolution 2014-11 "Resolution by Governing Body of Applicant Census Tract 4 Project". The motion was seconded by Commissioner Tyson and carried by unanimous vote.

Public Hearing#2

Census Block 5 Infrastructure Project

Mayor Mulligan opened the public hearing at 9:08AM.

Chad McEwen, Town Manager advised the same information applies to this project as the abovementioned project. Commissioner Rooks asked when the funds will be available if this application is approved. Mr. McEwen advised the deadline is May 1. He advised he doesn't have a firm answer regarding the issue. He also said when we do learn our status we will narrow the scope on the project with the funding we have and go from there. He advised he will get Mr. Green to give us a rough deadline on the funding, etc.

There being no further discussion, Mayor Mulligan closed the public hearing at 9:10AM.

Commissioner Dawson made a motion to approve Resolution 2014-12 "Resolution by Governing Body of Applicant Census Tract 5 Project" as presented. The motion was seconded by Commissioner Tyson and carried by unanimous vote.

Adoption of Policies and Guidelines

Resolution 2014-13 To Adopt Policies and Guidelines for the Town of Burgaw Small Cities Community Development Block Grant Programs

Chad McEwen, Town Manager advised Resolution 2014-13 sets forth the required guidelines that the Town must adhere to in order to use the grant funds. Commissioner Rooks asked who oversees the project to be sure we follow the guidelines. Mr. McEwen advised Skip Green will oversee the project.

There being no further discussion, Commissioner Rooks made a motion to approve Resolution 2014-13 as presented. The motion was seconded by Commissioner Robbins and carried by unanimous vote.

Adjournment

There being no further discussion, Commissioner Tyson made a motion to adjourn. The motion was seconded by Commissioner Dawson and carried by unanimous vote.

Meeting adjourned at 9:13AM.

Eugene Mulligan, Mayor

Attest: _____
Sylvia W. Raynor, Town Clerk