

**TOWN OF BURGAW
BOARD OF COMMISSIONERS
December 08, 2015
4:00 PM**

AGENDA

1. **Call to Order – Eugene Mulligan, Mayor**
2. **Invocation – Chaplain Nick Smith**
3. **Pledge of Allegiance – All**

OLD BUSINESS

4. **Approval of Old Business Agenda**
5. **Approval of Old Business Consent Agenda**
 - A. **Approval of Minutes of the November 10, 2015 regular and closed sessions**
 - B. **Ordinance 2015- 29 Budget Ordinance Amendment for Fire Truck Loan Proceeds**
6. **Presentation of 2014-2015 Audit – *Greg Adams***
7. **Citizens Committees appointments – Promotions/Special Events – Parks/Recreation**

PLANNING ITEM

8. **Consideration of a written Findings of Fact and Conclusions of Law document for the conditional use permit public hearing held at the November 10, 2015 meeting – *Rebekah Roth, Planning Administrator***
9. **Approval of the order denying the Conditional Use Permit for an Alcohol and/or Substance Abuse Treatment Facility - *Rebekah Roth, Planning Administrator***

ITEMS FROM MANAGER – Old Business – *Chad McEwen, Town Manager*

10. **Resolution 2015-47 Approving a Contract with CGI Communications for the Creation of a Community Video**
11. **Discussion Item – Teal Briar Findings**
12. **Other old business items to be announced**

SPECIAL PRESENTATION

13. **Special presentation for outgoing Board of Commission members Charles Rooks and Elaine Tyson – *Mayor Eugene Mulligan***

ORGANIZATIONAL MEETING

14. **The Oath of Office will be administered to newly elected Board of Commissioners members as follows:**

Commissioner Elect William E. “Bill” George, III – *Oath administered by Sylvia W. Raynor, Town Clerk*

Commissioner Elect Vernon W. Harrell – *Oath administered by the Honorable Judge James Faison*

Commissioner Elect Wilfred L. “Red” Robbins – *Oath administered by Sharon Willoughby, Pender County Register of Deeds*

15. **Election of Mayor Pro-tem – Board of Commissioners – *nomination and appointment by motion of the Board***
16. **Oath of Office for newly appointed Mayor Pro-tem – *to be administered by Mayor Eugene Mulligan***
17. **Appointment of Council of Governments (COG) Representative – *Mayor and Board of Commissioners discussion with motion by the Board to appoint***
18. **Appointment of Board members to Policy/Finance Board, Infrastructure Board and Buildings/Grounds Board – *Mayor Mulligan***

FIFTEEN MINUTE BREAK Sign-up for Public Forum will be done during this break.

PUBLIC FORUM

19. For non-public hearing items only. Speakers sign in, step to the podium when recognized, state your name and residence address and limit remarks to three (3) minutes per speaker.

NEW BUSINESS

20. **Approval of New Business Agenda**
21. **Approval of New Business Consent Agenda**
- A. **Resolution 2015-48 Approving Meeting Schedule for 2016**
- B. **Resolution 2015-49 Approving Incorporation of 2015 Municipal Election Abstract into Minutes of December 08, 2015 Meeting**

**Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

Fire Department

22. **Presentation of roster of newly elected officers for the fire department - motion for approval required for the record – *Allen Wilson, Fire Administrator***

COMMITTEE PRESENTATION

23. Presentation by Promotions and Special Events Committee – *Jim Fouche, Chairman*

ITEMS FROM ATTORNEY – NEW BUSINESS – *Robert Kenan*

24. To be announced.

ITEMS FROM MANAGER – NEW BUSINESS – *Chad McEwen*

25. To be announced

ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS

26. To be announced

CLOSED SESSION – if applicable

ADJOURNMENT