

**TOWN OF BURGAW  
BOARD OF COMMISSIONERS MEETING  
BURGAW MUNICIPAL BUILDING  
June 12, 2018  
4:00 PM**

**AGENDA**

- 1. Call to Order – Mayor Kenneth Cowan**
- 2. Invocation –Chaplain Nick Smith**
- 3. Pledge of Allegiance – All**
- 4. Approval of Agenda**
- 5. Approval of Consent Agenda**
  - A. Approval of Minutes of the May 15, 2018 Regular Meeting and Closed Session  
Approval of Minutes of the May 10 Budget Workshop**

*\*Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

**DEPARTMENTAL ITEMS**

- 6. Parks and Recreation – *Zachary White, Parks & Recreation Coordinator***
  - Mobile Stage Rental Policy**
  - Picnic Shelter Rental**
  - Special Event Application**
- 7. Draft Park Plan for Courthouse Avenue – *John Westbrook***

**ITEMS FROM ATTORNEY – *Zachary Rivenbark, Town Attorney***

- 8. To be announced**

**ITEMS FROM MANAGER – *Joseph Pierce, Town Manager***

- 9. Discussion and Possible Selection of Town Attorney for Legal Services**
- 10. Other items to be announced**

**ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS**

- 11. Discussion and Possible Appointment of Parks and Recreation Advisory Board Members**
- 12. Other items from the Board to be announced**

*Agenda continued*

**BREAK**

13. **Break (5:30 or thereabout) - There will be a five minute break in order to allow citizens to sign-up for Public Forum and Public Hearings.**

**PUBLIC FORUM**

14. **The Public Forum is for non-public hearing items only. Speakers must sign in, step to the podium when recognized, state your name and residence address and limit remarks to three (3) minutes per speaker.**

**PUBLIC HEARINGS**

**Public Hearing 1 – *Joseph Pierce, Town Manager***

15. **Consideration of Adoption of the FY 2018-2019 Budget for the Town of Burgaw**
16. **Approval of Ordinance 2018-05 Budget Ordinance for FY 2018-2019**

**Public Hearing 2 – *Karen Dunn, Planning Administrator***

17. **Consideration of a text change amendment proposed by town planning staff to the Town of Burgaw Unified Development Ordinance Article 2. Administrative Bodies, Section 2-5: Technical Review Committee and Article 3. Review and Approval Procedures, Section 3-1: Common Requirements**
18. **Approval of Resolution 2018-07 Adopting A Statement Of Consistency Regarding A Requested Text Change Amendment Of The Town Of Burgaw Unified Development Ordinance To Establish Section 2-5: Technical Review Committee And Section 3-1: Common Requirements**
19. **Ordinance 2018-06 Approving a Text Change Amendment to the Town Of Burgaw Unified Development Ordinance to Establish Section 2-5: Technical Review Committee and Section 3-1: Common Requirements**

**CLOSED SESSION – pursuant to GS 143-318.11 (a) (6) Personnel**

**ADJOURNMENT**