

**TOWN OF BURGAW  
BOARD OF COMMISSIONERS MEETING  
BURGAW MUNICIPAL BUILDING  
FEBRUARY 13, 2018  
4:00 PM**

**AGENDA**

- 1. Call to Order – Mayor Kenneth Cowan**
- 2. Invocation –Chaplain Nick Smith**
- 3. Pledge of Allegiance – All**
- 4. Approval of Agenda**
- 5. Approval of Consent Agenda**
  - A. Approval of minutes of the January 09, 2018 regular meeting**

*\*Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

**DISCUSSION ITEMS**

- 6. Representatives with NCDOT will hold discussion with the Board of Commissioners regarding intersection improvements along NC 53 and US 117 Business in downtown Burgaw**
- 7. Lee Grissom, CPA, CFE from S. Preston Douglas and Associates, LLP will present the FY 2016-2017 Audit**

**DEPARTMENTAL ITEMS**

**Parks and Recreation – Zachary White, Parks and Recreation Coordinator**

- 8. Discussion Items:**
  - Skate Park Proposal – Jen Buttery**
  - Sounds on the Square Update**
  - Portable Stage Kit Update**
  - Depot Approval – Request use of Depot for Santa’s Workshop**

**Planning Department – Karen Dunn, Planning Administrator**

- 9. Review and approval of Clark Street Subdivision preliminary/final plat**

**ITEMS FROM ATTORNEY**

- 10. To be announced – Robert Kenan, Attorney**

**ITEMS FROM MANAGER**

11. To be announced – *Joseph Pierce, Town Manager*

**ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS**

12. Discussion Item - Request for use of Depot – Daughters of the American Revolution – Margaret Williams, Regent
13. Discussion Item - Request for use of Fire Bay for Cub Scout Event – Allen Wilson, Cub Master
14. Other items from Mayor and Board of Commissioners to be announced

**BREAK (5:30 or thereabout)**

15. There will be a five minute break in order to allow citizens to sign-up for Public Forum.

**PUBLIC FORUM**

16. The Public Forum is for non-public hearing items only. Speakers must sign in, step to the podium when recognized, state your name and residence address and limit remarks to three (3) minutes per speaker.

**CLOSED SESSION – if applicable**

**ADJOURNMENT**